







ABOUT US

SpecBits Skills is a leading training institute focused on equipping individuals with industry-relevant skills

SpecBits Skills is the specialized training division of SpecBits, aimed at empowering individuals with cutting-edge skills in the technology and business world. With a strong foundation in IT and a legacy of excellence since 2016, SpecBits Skills offers industry-relevant courses designed to meet the ever-evolving demands of the job market.

Our training programs are meticulously crafted by industry experts, focusing on the latest technologies and digital tools. Whether you're aiming to build a career in software development, digital marketing, or business management, SpecBits Skills provides hands-on learning, live projects, and mentorship to ensure our students gain practical knowledge that translates directly into success in the real world. At SpecBits Skills, we believe in fostering talent and helping individuals unlock their full potential with the best resources, support, and guidance.





A MESSAGE FROM OUR CEO

Dear students,

At SpecBits, we're not just in the business of transforming careers; we're in the business of changing lives. I understand the challenges you face when searching for the right job and the frustration of not having the skills needed to excel in the tech industry. That's why we've built SpecBits Career.

Our promise is simple: we provide you with the training, knowledge, and connections to land your dream job. We're dedicated to nurturing your growth and ensuring your long-term success. As we continue to grow, we remain committed to our mission of empowering individuals like you to unlock your full potential. Join us on this incredible journey and let's build a brighter future together.

Welcome to Specbits, where your dreams become your reality.

Join SpecBits for an education that goes beyond textbooks. Our practical approach ensures you gain the expertise needed to tackle real challenges faced in software development careers. Unlock your potential and become the next generation of tech leaders.

Best Regards,



Rahul Kumar

Founder & CEO



OUR MENTORS













Every challenge you encounter is an opportunity for growth. As mentors, we're here to guide you through the toughest hurdles and celebrate your triumphs along the way. SpecBits provides the guidance and resources; it's up to you to unleash your potential and make a lasting impact.



Canva: Mastering Graphic Design for Marketing

Getting Started with Canva

Create an Account
Dashboard Overview
Choosing Templates

Core Design Principles in Canva

Typography Basics Color Schemes Layouts & Grids

Customizing Templates

Editing Text
Inserting Media
Layering Elements



Magic Resi<mark>ze</mark> Animations Background Remover

Collaborative Design & Sharing

Real-time Collaboration
Downloading & Publishing

Practical Task

Design a social media post for Instagram promoting a sale (50% off) using Canva.





WordPress: Building and Managing Professional Websites

WordPress Installation & Setup

Local Setup
Web Hosting Setup
Installing WordPress

Choosing a Theme and Customization

Free vs. Premium Themes Customizing Appearance

Plugin Installation

SEO Plugin
Page Builder Plugin
Security Plugin



Content Creation & Management

Adding Posts & Pages
Embedding Media
Setting Up Menus & Navigation

Performance & Security Enhancements

Caching Plugin
SSL Installation

Practical Task

Build a simple blog website with at least three posts, a homepage, and a contact page using Elementor.



E-Commerce Website: Create a Functional Online Store

- Setting Up WooCommerce on WordPress
 - Install and activate WooCommerce plugin Configure store settings (currency, product page layout).
- Adding and Managing Products

Product Types
Inventory Management
Product Categories & Tags

Checkout & Payment Gateways
Integrate payment gateways
Set up shipping zones and tax options. E-COMMERCE

Enhancing Store Features

Coupons & Discounts
Wishlist Plugin
Customer Reviews

E-Commerce Analytics

Use WooCommerce analytics or Google Analytics to track sales, traffic, and conversions.

Practical Task

Create a demo e-commerce store with at least 5 products, complete with pricing, descriptions, and a payment gateway.



SEO (Search Engine Optimization): Enhancing Website Visibility

SEO Fundamentals

On-Page SEO
Off-Page SEO
Technical SEO

Keyword Research

Tools for Keyword Research
Long-Tail vs. Short-Tail Keywords
Competitor Analysis

Content Optimization

SEO-Friendly Content Writing
Internal Linking
Image Optimization

Local SEO

Google My Business Setup
NAP Consistency
Local Citations

SEO Analytics and Monitoring

Google Search Console Google Analytics SEO Audits

Practical Task

Optimize a blog post for a chosen keyword, include meta descriptions, alt tags, and internal links.





Google Ads: Running Effective Paid Campaigns

Setting Up Google Ads Account

Account Creation
Campaign Objective

Keyword Targeting & Match Types

Broad Match vs. Exact Match vs.
Phrase Match
Negative Keywords

Ad Creation & Extensions

Manual vs. Automated Bidding
Daily Budget Management

Bidding & Budgeting Strategies

Google My Business Setup
NAP Consistency
Local Citations

Campaign Monitoring & Optimization

Quality Score Improvement

A/B Testing

Conversion Tracking

Practical Task

Create a Google Search Ad campaign with three ad variations targeting a specific keyword.



Facebook & Instagram Ads: Targeting the Right Audience

Setting Up Business Manager

Account Setup

Pixel Installation

Campaign Structure

Campaign Objectives
Ad Set Configuration

Audience Targeting

Custom Audiences
Lookalike Audiences
Interest & Behavior Targeting

🕜 Ad Creation

Ad Formats
Compelling Ad Copy
Creative Testing

Analytics & Optimization

CTR (Click-Through Rate)
CPC (Cost Per Click)
Retargeting Ads

Practical Task

Create a Facebook Ad campaign targeting a custom audience with carousel and video ads.





Social Media Management: Facebook Management

Setting Up a Professional Page

Creating a Business Page Page Customization Page Verification

Content Strategy for Facebook

Content Types
Content Calendar
Live Sessions

Engagement Tactics

Responding to Comments
Facebook Groups
User-Generated Content

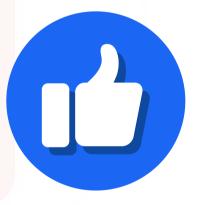
🗸 Analytics & Insights

Facebook Insights
Ad Performance Monitoring
Optimize Posting Time

Practical Task

Create a content calendar for one week with at least five diverse post types.







Social Media Management: LinkedIn Management

Optimizing LinkedIn Profile/Page

Profile Setup Company Page Optimization Showcase Pages

Content Strategy for LinkedIn

Content Types
Long-Form Articles
Engaging Polls & Questions



Networking & Engagement

Connecting Strategically
LinkedIn Groups
Employee Advocacy

🕜 Analytics & Performance Tracking

LinkedIn Analytics
Engagement Rate Optimization

Practical Task

Write and publish a 500-word LinkedIn article on a trending topic in your industry.



Social Media Management: Instagram Management

Setting Up a Business Profile

Profile Optimization Highlight Covers Shop Integration

Content Strategy for Instagram

Post Types
Aesthetic & Branding
Hashtag Strategy



Engagement & Growth Techniques

Interactive Stories
Reels Optimization
Collaborations & Shoutouts

🗸 Analytics & Insights

Instagram Insights
Follower Analysis
A/B Testing



Practical Task

Create and post a Reel using trending music, hashtags, and a compelling CTA.



Social Media Management: Pinterest Management

Setting Up a Business Account

Business Profile Setup Rich Pins Activation

Content Strategy for Pinterest

Pin Creation
Board Organization
Pinning Schedule

Engagement & Growth

Collaborative Boards
Pinterest SEO
Video Pins & Idea Pins

Analytics & Performance

Pinterest Analytics
Pin Performance

Practical Task

Design 5 Pins for a specific board and optimize each for SEO.





Social Media Management: Twitter Management

Optimizing Your Twitter Profile

Profile Setup
Pinned Tweet

Content Strategy for Twitter

Tweet Types
Use of Hashtags
Threads



Engagement & Growth

Real-Time Interaction
Polls and Questions
Retweets & Mentions



Twitter Analytics
Content Performance



Practical Task

Create a Twitter thread of 5-7 tweets sharing insights or tips on a relevant topic.



WhatsApp Management: Guide for Business Growth

Setting Up WhatsApp Business Account

Download & Setup
Profile Optimization
Link Setup

Creating a Messaging Strategy

Automated Messages
Broadcast Lists
Group Management



Content Strategy for WhatsApp Marketing

Types of Content to Share

Rich Media Content

Engagement and Customer Support

Personalized Responses
Instant Customer Support
Feedback & Reviews

Integrating WhatsApp with Other Platforms

Website Integration
Social Media Integration
CRM Integration



WhatsApp Management: Guide for Business Growth

WhatsApp Business API for Advanced Use Benefits of WhatsApp API

API Setup

WhatsApp Analytics & Reporting

Metrics to Track
Tools for Analytics

Compliance & Best Practices

Types of Content to Share
Rich Media Content



Respect Privacy Maintain Professionalism Frequency of Messaging

Practical Task

- Set up your WhatsApp Business profile.
- Create a broadcast list and send a welcome message to all new customers.
- Share one product update with rich media content (image/video).





Email Marketing: Building and Nurturing an Audience

Email Marketing Fundamentals

Types of Emails
Email Marketing Platforms
Compliance with Laws

Building an Email List

Lead Magnet Creation
Opt-In Forms
Segmentation



Crafting Effective Email Campaigns

Subject Line Optimization
Personalization
Call to Action (CTA)

Automation & Drip Campaigns

Welcome Series
Behavioral Triggers

Analytics & Optimization

Key Metrics
A/B Testing
Deliverability Improvement

Practical Task

Create a 3-email welcome series for new subscribers promoting a digital product or service.



Content Writing: Engaging and SEO-Friendly Content

Content Writing Basics

Understanding Audience Personas Content Types Tone and Style

Research and Planning

Topic Research
Content Outlines
Competitor Analysis

SEO Integration in Content

Keyword Placement
Internal and External Linking
Optimizing Headlines & Meta Descriptions

Writing Techniques for Engagement

Storytelling
Use of Data & Examples
Scannability

Editing & Proofreading

Editing Tools
Content Review Checklist

Practical Task

Write a 1,000-word SEO-friendly blog post on "Top 5 Digital Marketing Trends in 2025."





ChatGPT & Al Tools: Content Creation and Automation

Introduction to AI Tools for Marketing

Overview of ChatGPT
Other AI Tools

Content Generation with AI

Blog Post Creation
Social Media Content
Ad Copywriting



Customer Support Automation

Chatbots Setup
Automated Responses
Sentiment Analysis



Data Analysis and Insights with AI

Content Performance Analysis
Predictive Analytics

Ethics & Best Practices in AI Usage

Avoiding Plagiarism Bias Awareness Human Oversight

Practical Task

Use ChatGPT to draft a 500-word article on "The Future of AI in Digital Marketing" and refine it manually.



Hiring Partners





Student Sucess Story



Sujoy Das

Ofreecharge

5.2_{LPA}



Sanjeev Raj









Student Sucess Story



Rahul Singh

Classplus

3.8_{LPA}



Kunal Singh

WobiKwik

6.0_{LPA}



Shashank Yadav

palsabazaar

3.8_{LPA}



Abhijeet Rai

OYO

3.6_{LPA}



Fee Structure

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YOU ARE JUST A STEP AWAY TO SPECBITS SKILLS

YOUR TECH CAREER

Have more questions?

Contact us

302, Rai Complex, East Boring Canal Road, Near Panchmukhi Hanuman Mandir, Above Afra Tafri Restaurant, Patna - 800001

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